



4 Maplewood Street
 Malden, MA 02148
 (781) 321-9444

Wedding and Occasions Contract

Today's Date:		Bride's Name:	
Address:		City/State/Zip:	
Phone:		Email:	
Wedding Date:	Time:	Wedding Day: <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday	
Location for makeup/hair artist:		Arrival time:	
(attach directions to contract)			
First Head Count for Makeup:	Final:	First Head count for hair:	Final:

**FINAL HEAD COUNT DUE 30 DAYS PRIOR TO WEDDING DATE, NO CHANGES CAN BE MADE AFTER
 FINAL HEAD COUNT**

Please fill in the number of people receiving services below:			
Hair Only		Out of Salon, Holidays & Sundays Services	
Bride	\$100+	Bride Hair	\$150+
Attendees	\$85+	Bride Makeup	\$150+
Flower Girls	\$50.00+	Attendants Hair	\$100+
		Attendants Makeup	\$100+
Trial Day Services		Flower Girl	\$75+
Hair	\$50+		
Makeup	\$50+		
Makeup Only		*Please note that there is an additional starting fee of \$50 for travel expenses for any services performed outside of the salon.	
Bride	\$100+		
Bridal Party	\$85+		

STYLIST NOTES

Salon Vanessa

4 Maplewood Street
Malden, MA 02148
(781) 321-9444

Thank you for inquiring about our bridal makeup and hair services. Please review our policies below.
Deposit Policy: We receive many inquiries a year and dates do fill up quickly. Therefore, we require a \$100.00 non-refundable deposit along with this signed service contract. The \$100 deposit will go towards your wedding services. Your deposit check will be sent back to you in the event a booking comes in before you deposit arrives. Your date is not reserved until your check has been cashed.

Please send your signed service contract and deposit check to:

Salon Vanessa
4 Maplewood St.
Malden, MA 02148

*• I agree to be responsible for all members of my party or group. If any of the people for whom I have confirmed appointments should cancel without notice, or fail to appear for their appointments, I understand that I will be charged for every confirmed appointment and service- including any appointments **added on by phone, email or verbally** after the agreement is signed and sent.*

• I agree to notify Salon Vanessa prior to the scheduled appointments of any changes in the requests from me or other members of my party.

• I understand that I am responsible for ensuring that myself and everyone in my party arrives on time and that late arrivals will not receive an extension of the scheduled appointment times. (Your late arrival or of your party of 20 minutes or more may result in reduced service- that is, a mini-service may be substituted for a complete service- or regrettably, in relinquishment of some or all of your reservations.)

• I understand that I am responsible for parking, toll and traveling charges.

*• I understand that the full amount of the initial deposit is **NON-REFUNDABLE** unless the cancellation is made more than **180 day prior** to the appointments. I agree to pay full the balance for all services, fees and gratuities on the day of the event.*

*• **Additional costs** and services to be paid on the day of appointment. The initial hair styling fees indicated on the request form are a base price and fees may vary due to the length of hair, or for special changes in styling necessary on the appointment day.*

*• I understand that although there may be several people receiving different services on the day of the event or wedding. **Full payment** of the entire balance for everyone will be made the day of the appointment. Multiple payments will not be accepted.*

• Gratuity of 20% will be added to final total for all services for this party.

I have read and fully understand Salon Vanessa's agreement & refund policy.

Signature _____ Date _____